Community Owners Association

Board of Directors Regular Session Meeting Minutes November 28, 2012

I. CALL TO ORDER:

A. Treasurer; Steve Davison called the regular session meeting to order at 6:40 p.m. in the Shared facility.

II. ROLL CALL:

A. Board members present:

Steve Davison

Treasurer

Alex Novokolsky

Secretary

Dave Rubin

Director at Large

Board members absent:

Rodney Grabinski

President

Frank Hardalo

Vice President

B. Staff present:

Kim Hand

Community Association Manager; Recording Secretary

III. GUEST SPEAKER:

A. Lance Teixeira with Summit Security

A discussion and review of Summit Securities parking instructions was held.

IV. MINUTES:

A. The Board *MSUA, the regular session meeting minutes from October 29, 2012.

V. FINANCIALS:

A. The Board *MSUA, the financials ending October 31, 2012.

| OCTOBER 2012 | ACTUAL | <u>FINANCIAL</u> |
|------------------------------|--------------|------------------|
| Total Assets: | \$119,497.01 | \$119,497.01 |
| Income: | \$17,720.50 | \$16,500.00 |
| Expenses: | \$23,787.83 | \$23,787.83 |
| Reserve Allocation: | \$1,597.00 | \$1,597.00 |
| Reserve Expenses: | \$0,00 | \$0.00 |
| Operating Net for the Month: | (\$6,067.33) | (\$7,287.83) |
| Operating Net Year to Date: | (\$6,067.33) | (\$7,287.83) |
| Chicaling fact four to Date. | (40,007,00) | |

VI. MEMBER DELINQUENCY:

A. Delinquency & Fine Matrix Report

- 1. The most recent delinquency and fine matrix report was supplied for the Board to review.
- 2. The Board *MSUA, sending a pay or lien letter to APN# 304-061-64-05.

^{*}MSUA - Moved, Seconded, Unanimously Approved

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VII. LANDSCAPE:

- A. Walkthrough
 - 1. The next walkthrough is scheduled for December 19, 2012 at 8:30 a.m.

VIII. CORRESPONDENCE:

- A. Homeowner Correspondence
 - 1. The Homeowner correspondence for the month was supplied for the Board to review.

IX. NEW BUSINESS:

- A. Architectural Request
 - 1. The Board *MSUA, 12684-9 Carmel Country Road architectural request to install a new garage door.
- B. 2012 Audit
 - 1. The Board *MSUA, the 2012 audit submitted by Beck and Company, CPA's.
- C. 2011 Taxes
 - 1. The Board *MSUA, the 2011 taxes submitted by Beck and Company, CPA's.

X. ADJOURNMENT:

A. *MSUA to adjourn the special meeting at 8:47 p.m.

Board Member: Day Ill

Date: <u>2/27/13</u>